

*University Preparatory Academy*  
Student Community Service  
Parent School Service

**Student Community Service: “Giving back now, to learn, and to become life long volunteers”**

- The UPA student community service requirement expects every UPA student to complete a certain number of community service hours each year he or she is in attendance at UPA:  
**High School: 30 hours / per year      Middle School: 15 hours / per year**
- Students having attended UPA in it’s first year (2007-2008), are required to have recorded half of these hours during that year, as was mandated during that year.
- As a graduation requirement, these hours are cumulative, however, a student who fails to meet the yearly requirement will have to show specifically how he or she plans to get back on track the summer following.
- All students who have completed the 15 or 30 hours of community service will be honored at an end of year awards ceremony – we appreciate all that you have done for your community in the name of UPA!
- A parent volunteer and the school counselor will be responsible for keeping hard copy records of all community service hours earned by students. This information will be logged into each student’s Powerschool digital record and earned hours will be presented on report cards.
- Community service forms are available outside the main office. The yearly community service requirement must be fulfilled by the end of the first week of June, each year.  
**2008-2009 School Year Due Date:      Friday, June 5, 2009**

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**Students – what counts for community service?**

*Here is a brief list of example projects that should count for community service hours. Many of these are not projects that have age requirements, though we do realize that younger students will be at times limited in this case:*

- Organize a local park clean-up with UPA peers
- Assist an elderly family member or friend with house-work or yard-work
- Engage in church related or youth group activities that involved community service projects
- Contact a local business such as an elderly home, veterinarian, or child care business, and ask if you might be able to help
- Second Harvest Food Bank (family outing?)
- Volunteer services at local institutions like the Kids Museum, the Tech Museum, local schools, the humane society, and hospitals
- Tutor students younger than yourself
- Organize a community based fundraiser such as a toy or clothing drive

***For more local ideas, visit the web at: <http://www.volunteersanjose.org/>***

## **Parent School Service**

**“It takes a village...supporting your student and your school”**

- The UPA parent community service requirement expects every UPA family to complete a certain number of school service hours each year the family’s student is in attendance at UPA: **60 hours / year**
- Parents with students having attended UPA in it’s first year (2007-2008), are required to have recorded half of these hours during that year, as was mandated during that year.
- While these school service hours are required, ultimately UPA will rely on our parents’ sense of personal support of our community school for a steady commitment of 60 hours per school year.
- All families who have completed the 60 hours of community service will be honored at an end of year awards ceremony (as you wish us to do so) – we appreciate all that you have done for UPA!
- A parent volunteer and the school counselor will be responsible for keeping hard copy records of all community service hours earned by families. This information will be logged into each student’s Powerschool digital record and earned hours will be presented on report cards.
- School service forms are available outside the main office. The yearly school service requirement must be fulfilled by the end of the first week of June, each year.  
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**Parents – what counts for school service?**

*Here is a brief list of example projects and opportunities for acquiring your service hours:*

- All committee participation
- All school requests for assistance that you have committed to
- All teacher meetings and conferences
- All student performances
- Any and all chaperone commitments (dances, car wash, etc)
- All parent meetings and parenting classes
- All PTSO activities and meetings
- All meetings with Mr. Hophan or other members of the UPA administrative team
- Any and all assistance you have given our school, our office, for our events, or our teachers
- Organizing school supplies drives, fundraising opportunities, and grant writing possibilities
- Guest lecturing, delivering a presentation, or teaching a class here at UPA

***For more local ideas, visit the web at: <http://www.volunteersanjose.org/>***

## **School Commitment**

- Provide, when possible opportunities for student community service and school service
- Listen to and support ideas for student and parent service presented to school officials